



Budget & Audit Committee Meeting Minutes

Monday, April 19, 2021
2:00 PM – 3:00 PM MT
Zoom Meeting

DRAFT

Call to Order

Chair Kathryn “Kathy” Sautter called the meeting to order at 2:00 PM MT and welcomed everyone in attendance. Chair Kathy Sautter recognized that we had a quorum to do business.

Members Present

Kathy Sautter, Chair	Terry Quam, Vice Chair
Seth Denbow	Bill McLaren
Bree DeNaeyer	C.W. Senn, Jr.
DJ Edwards	Jimmy Taylor, Ex-Officio
Jason Hitch	

Guests/Staff Present

Kahl Sesker, USDA-AMS	Lacey Heddleston, USDA-AMS
Wayne Watkinson, Legal Counsel	Norman Voyles Jr., CBB
Jeff Lutz, CBB	Greg Hanes, CBB
Cyndi Heimerich, CBB	Libby Stauder, CBB
Chad Smith, CBB	Beka Wall, CBB

Agenda

Chair Kathy Sautter called for any changes or approval of the agenda as emailed.

Bill McLaren moved and C.W. Senn, Jr. seconded to approve agenda as emailed. Motion approved.

Minutes

Chair Kathy Sautter asked if there were any additions or changes to the February 3, 2021 minutes.

C.W. Senn Jr. moved, and Bill McLaren seconded to approve minutes of February 3, 2021 as emailed. Motion approved.

CEO Welcome/Update

Greg Hanes, CBB CEO, welcomed everyone and thanked all for attending.

Review the Budget & Audit Committee Roles & Responsibilities, Overview of the Budgeting Process, and Contractor Compliance Reviews

Jeff Lutz, CBB CFO, presented and discussed the Budget & Audit Committee Roles & Responsibilities, Overview of the Budgeting Process, and an Overview of Contractor Compliance Reviews.

Other Business

No other business was brought to the committee.

Adjourn

There being no further business, Jason Hitch moved, and Bill McLaren seconded to adjourn at 2:38 PM MT.